

## **SOUTHERN ARIZONA AIDS FOUNDATION**

### **Health Education Specialist JOB DESCRIPTION**

Scope of Work: The Health Education Specialist is responsible for the day-to-day organization, programming, and staffing of the LGBTQ+ affirming Bread & Roses Crisis Transitional Housing site in collaboration with Old Pueblo Community Services. Works in collaboration with the Youth Homelessness Demonstration Project (YHDP) to reduce youth and young adult homelessness and works closely with the Bread & Roses team. The Health Education Specialist provides, supportive, and prevention services, to a broad spectrum of youth and young adults including, lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQQ) youth and allies ages 18 – 24. The Health Education Specialist is a full-time (40 hrs/wk) non-exempt position based at the Bread & Roses crisis transitional housing site, and requires the ability to work very flexible hours, including evenings, late nights, weekends, and some holidays.

#### Functional Responsibilities:

- Staff the LGBTQ+ affirming and allied youth and young adult Bread & Roses crisis transitional housing project ages 18-24.
- Maintain and create a safe, healthy, and affirming culture/community at the Bread & Roses crisis transitional housing property.
- Co-facilitate new resident orientations.
- Provide regular on-site group activities, health education, workshops, and one on one support and referrals to target population. Group activities include identity-based groups, allyship, knowledge based queer inclusive sex-education, community building, suicidality (based on LGTBQ+ Youth Risk Factors).
- Support clients in crisis, including survivors of violence, and those with suicidal ideation.
- Works in collaboration with the Youth Navigator, Program Manager and Old Pueblo Community Services staff.
- Serves as a liaison with collaborating YHDP agencies and programs and conducts referrals for participants when necessary.
- Works in collaboration with the Eon Youth Program at the Thornhill Lopez Center on 4th to identify a youth-in-need of crisis transitional housing. Assist in the coordination of the youth to be temporarily housed at Bread & Roses. Maintain timely and accurate documentation of all client contact.
- Keeps current on HIV/AIDS, viral hepatitis, harm reduction/risk reduction models, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Provides HIV rapid testing (finger-stick) and referral services.
- Provides HIV confirmatory testing (venipuncture), referral to services, and linkage to care.
- Gather and maintain accurate documentation of all activities and events using proper forms, files, and databases.
- Work collaboratively within the Prevention and Care Services Departments, including but not limited to covering shifts for HIV/HCV testing, Syringe Access, Community

- Education, and/or assisting with unloading food pantry items, programmatic support, etc.
- Participate in agency events and attend program and agency meetings, and training as deemed appropriate/necessary.
- Performs other duties as assigned.
- Reports to the Program Manager

**Minimum Qualifications:**

- Appropriate fingerprint clearance through the Arizona Department of Public Safety (paid for by SAAF).
- Demonstrate comprehension and appreciation of diverse cultures and the value of unique identities.
- Ability to work effectively with gay, lesbian, bisexual, transgender, queer, and questioning youth, youth of color, homeless youth, and their peers.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Readiness to be trained (if needed) and to then perform required phlebotomy-related venipunctures for confirmatory testing.
- Excellent interpersonal, written and verbal communication skills.
- Access to a reliable vehicle, a valid AZ Driver’s License and a driving record that will be supported by our liability insurance provider.

**Preferred Qualifications:**

- Bachelor’s degree in social services or health-related field or 1-year work or volunteer experience in sexual health, HIV/AIDS prevention, substance abuse prevention, risk reduction/harm reduction techniques and/or experience in a human service setting.
- Knowledge in Motivational Interviewing.
- Bilingual (English/ Spanish).
- Phlebotomy or venipuncture training or experience.
- Responsible, dependable, energetic self-starter.
- Excellent organizational skills.
- Demonstrate commitment to cultural competency.
- Teaching and/or group facilitation experience.
- Proficiency with Microsoft Office.
- **Compensation:** Starting wage of \$15.00/hour; benefits include health, dental, and life insurance; long- and short-term disability insurance.
- **To Apply:** Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Director of Human Resources, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ 85719, email to [hr@saaf.org](mailto:hr@saaf.org) or visit [www.saaf.org](http://www.saaf.org). Open until filled.

- **Affirmative Action:** The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.
- **Start Date:** As soon as possible.