

SOUTHERN ARIZONA AIDS FOUNDATION

Senior Youth Navigator JOB DESCRIPTION

Scope of Work: The Senior Youth Navigator will work with the Youth Homelessness Demonstration Project (YHDP), in collaboration with Old Pueblo Community Services, to provide navigation services to youth and young adults experiencing homelessness. The Senior Youth Navigator provides case management, supportive, and prevention services, to a broad spectrum of youth including, lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQQ) youth and allies ages 18 – 24. The Senior Youth Navigator provides a healthy, affirming environment and one-on-one support for youth to achieve their housing, income, education, employment goals, and support with enrollment in behavioral health services, and state healthcare programs. The Senior Youth Navigator is a full-time (40 hrs/wk) non-exempt position based at the Bread & Roses crisis transitional housing site, and requires the ability to work very flexible hours, including evenings, late nights, weekends, and some holidays.

Functional Responsibilities:

- Provide a range of client-centered services to support homeless youth and young adults, including LGBTQQ youth and young adults in obtaining or maintaining housing through:
 - a. Initial assessment of service needs, including medical, behavioral, and housing.
 - b. Development of a comprehensive, individualized service plan;
 - c. Coordination of services required to implement the plan;
 - d. Client monitoring to assess the efficacy of the plan;
 - e. Periodic re-evaluation and adaptation of the plan as necessary; and
 - f. Client-specific advocacy and/or review of utilization of services.
- Works in collaboration with Old Pueblo Community Services and other YHDP community service providers to secure appropriate, quality services for clients through a harm-reduction approach.
- In collaboration with the client, develop a housing service plan, which outlines goals that address transition needs for longer term housing stability needs.
- Support transitional housing participants in meeting identified needs.
- Assist clients with employment and education needs.
- Maintain and create a safe and healthy affirming culture/community at Bread & Roses Transitional Housing property.
- Complete an orientation and intake to all new clients upon client's arrival.
- Maintain timely and accurate documentation of all client contact.
- Works in collaboration with the Eon Youth Program at the Thornhill Lopez Center on 4th to identify a youth-in-need of crisis transitional housing. Assist in the coordination of the youth to be temporarily housed at Bread & Roses. Maintain timely and accurate documentation of all client contact.
- Support participants in crisis, including survivors of violence, and those with suicidal ideation.

- Provide health education, workshops, and one-on-one support and referrals as needed.
- Keeps current on HIV/AIDS, viral hepatitis, harm reduction/risk reduction models, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Comply with SAAF employment and quality assurance policies and procedures.
- Provides HIV rapid testing (finger-stick) and referral services.
- Provides HIV confirmatory testing (venipuncture), referral to services, and linkage to care.
- Gather and maintain accurate documentation of all activities and events using proper forms, files, and databases.
- Work collaboratively within the Prevention and Care Services Departments, including but not limited to covering shifts for HIV/HCV testing, Syringe Access, Community Education, and/or assisting with unloading food pantry items, programmatic support, etc.
- Participate in agency events and attend program and agency meetings, and training as deemed appropriate/necessary.
- Perform other tasks as assigned.
- Reports to Program Manager.

Minimum Qualifications:

- Appropriate fingerprint clearance through the Arizona Department of Public Safety (paid for by SAAF).
- Bachelor's degree in social services, education, health, or related field; or one year of work or direct client/participant volunteer experience in a human service setting.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Demonstrate comprehension and appreciation of diverse cultures and the value of unique identities.
- Ability to work effectively with gay, lesbian, bisexual, transgender, queer, and questioning youth, youth of color, homeless youth, and their peers.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Readiness to be trained (if needed) and to then perform required phlebotomy-related venipunctures for confirmatory testing.
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment.
- Excellent interpersonal, written, and verbal communication skills.
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider.

Preferred Qualifications:

- Knowledge of sexual health issues, HIV/AIDS prevention, substance abuse prevention, risk reduction/harm reduction techniques and/or other health-related issues.
- Knowledge in motivational interviewing.
- Bilingual (English/ Spanish).
- Experience working with Tucson human service providers.
- Two years case management experience working with vulnerable populations.
- Phlebotomy or venipuncture training or experience.
- Teaching and/or group facilitation experience.
- Proficiency with Microsoft Office.
- **Compensation:** Starting wage of \$16.20/hour; benefits include health, dental, and life insurance; long- and short-term disability insurance.
- **To Apply:** Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Director of Human Resources, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ 85719, email to hr@saaf.org or visit www.saaf.org. Open until filled.
- **Affirmative Action:** The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.
- **Start Date:** As soon as possible.