

**SOUTHERN ARIZONA AIDS FOUNDATION
HEALTH EDUCATION & TESTING SPECIALIST
JOB DESCRIPTION**

Scope of Work: The Health Education and Testing Specialist will provide Early Intervention Services including HIV testing and targeted counseling, referral service, linkage to care, and health education & literacy training. HIV testing services will be provided on-site and at community locations/venues/events. This is a full-time, (40hrs/work wk.) non-exempt position. This position must be able to work very flexible hours, including evenings, late nights, weekends and some holidays.

Functional Responsibilities:

- Provides HIV/Hepatitis C rapid testing (finger-stick) and referral services.
- Provides HIV confirmatory testing (venipuncture), referral to services, and linkage to care.
- Provide linkage to care activities for participants who test HIV positive, in particular connecting them with medical care.
- Coordination of linkage services with SAAF's Linkage Liaison.
- Conducts outreach and recruitment in the community, as well as health education workshops and groups (HIV, and Harm Reduction, etc.) for participants
- Keeps current on HIV/AIDS, viral hepatitis, harm reduction/risk reduction models, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Assists in the development, delivery and tracking of targeted risk reduction social marketing and/or social media posts/campaigns.
- Gather and maintain accurate documentation of all activities and events using proper forms, files and databases.
- Serve as a liaison with collaborating organizations.
- Maintain supply inventory and work with EIS and Testing Services Manager to order supplies as needed.
- Attend specialized skill-building trainings.
- Coordinates all program activities in collaboration with the EIS and Testing Services Manager.
- Attend specialized skill-building trainings.
- Participate in agency events and attend program and agency meetings, and training as deemed appropriate/necessary.
- Work collaboratively within the Prevention and Care Services Departments, including but not limited to covering shifts for HIV/HCV testing, Syringe Access, Community Education, and/or assisting with unloading food pantry items, programmatic support, etc.
- Performs other duties as assigned.
- Reports to the EIS and Testing Services Manager.

Minimum Qualifications:

- High school diploma or equivalent.
- Demonstrate a comprehension and appreciation of diverse and complex cultures.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Readiness to be trained (if needed) and to then perform required phlebotomy-related venipunctures for confirmatory testing.
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment.
- Excellent interpersonal, written and verbal communication skills.
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider.

Preferred Qualifications:

- Bachelor's degree in social services or health-related field or 1 year work or volunteer experience in sexual health, HIV/AIDS prevention, substance abuse prevention, risk reduction/harm reduction techniques and/or other health-related issues.
- Phlebotomy trained (SAAF will provide training if not already).
- Bilingual (English/Spanish).
- Experience working with adults and/or youth with a history of substance use.
- Teaching/group facilitation skills.
- Responsible, dependable, energetic self-starter.
- Computer literate, especially familiarity with Microsoft Office software.

Compensation: Compensation \$15.89 – \$19.47 an hour, DOE; benefits include health, dental, and life insurance; 401(k) with matching, long- and short-term disability insurance.

To Apply: Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Director of HR, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ, 85719, e-mail to hr@saaf.org or visit www.saaf.org. Open until filled.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

People who use (or used to use) drugs, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.