

**SOUTHERN ARIZONA AIDS FOUNDATION
EPIDEMIOLOGIST
SAMHSA SUBSTANCE ABUSE PREVENTION PROGRAM
JOB DESCRIPTION**

The Epidemiologist will conduct epidemiological investigations; collect data field studies; serve as a technical expert for the program and community stakeholders; describe the determinants of health and prevalence of disease; make recommendations regarding allocation of resources and program design based on epidemiological evidence; develops the means for prevention and control of substance misuse. The Epidemiologist will coordinate and collaborate evaluation activities such as survey instrument development, data analysis and reporting with the project evaluator to strengthen prevention capacity and enhance the existing prevention infrastructure. The Epidemiologist is a full time, 40 hrs./wk., non-exempt position. The individual hired must be able to work very flexible hours, including evenings, late nights, weekends, and some holidays.

Functional Responsibilities:

- Plans, designs, and conducts original epidemiologic studies.
- Coordinates epidemiological studies in the department. Analyzes and interprets findings; makes recommendations to management regarding impact of studies on current programs and evaluates impact current programs are having on community health indicators.
- Administration of evaluation tools with participants at baseline, exit, and follow-up.
- Develop and maintain all data (electronic and hard copy) and record keeping system.
- Provides consultation to contractors, staff and coalition members on epidemiologic methodology, design, and results.
- Works collaboratively with SAMHSA Substance Abuse Prevention team to enhance delivery of program activities.
- Establishes and maintains effective working relationships with health professionals in the community such as physicians, nurses, laboratory staff, and representatives of other agencies.
- Makes technical and informational presentations to professionals and the public.
- Assists with writing project proposals for state, federal, and private funding.
- Investigates potential environmental factors relating to substance misuse or other health problems and provides assessments and recommends intervention controls to management.
- Prepare educational materials with data highlights for public distribution. Prepares information for publication in an annual health status report.
- Ensures accurate program data collection and timely reporting for funding sources
- Assists with compiling and drafting program reports.
- Attends all program, agency, and department meetings at SAAF as directed.
- Works collaboratively within the Prevention and Care Services Departments, including but not limited to covering shifts for HIV/HCV testing, Eon Lounge, Syringe Access and/or assisting with unloading food pantry items, programmatic support, etc.
- Performs other duties as assigned.
- Reports to the SAMHSA Program Manager.

Minimum Qualifications:

- A Bachelor's degree from an accredited college or university with a major in biology, microbiology, public health, medical anthropology, nursing or a related scientific or social science field identified by the Director of Programs.
- Knowledge and experience in theory, practice, and application of epidemiologic methodologies including design and evaluation of epidemiologic research; scientific and technical report writing techniques and methods.
- Knowledge of substance abuse prevention programs.
- Understanding of community-based evaluation.
- Appropriate fingerprint clearance through the Arizona Department of Public Safety (paid for by SAAF)
- Demonstrate a comprehension and appreciation of diverse and complex cultures including LGBTQ youth, youth of color, and other at-risk youth.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants
- Proficiency with Microsoft Office Software.
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment
- Excellent interpersonal, written, and verbal communication skills
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider

Preferred Qualifications:

- Master's degree in epidemiology, public health, or closely related field.
- Minimum of (2) years' experience working with social, environmental, and/or economic determinants of health.
- Previous work experience with youth and/ or previous experience with group facilitation and curriculum delivery.
- Knowledge of STI, HIV/AIDS, prescription drug & alcohol substance use prevention and substance abuse treatment services.
- Bilingual (English/Spanish)

Compensation: Starting range of \$21.62 – \$26.49/hour, DOE. Benefits include health, dental, and life insurance; long- and short-term disability insurance, 401k w/match.

To Apply: Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Director of HR, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ, 85719, email to hr@saaf.org or visit www.saaf.org. Open until filled.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

People who use (or used to use) drugs, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.

Start Date: As soon as possible.