

**SOUTHERN ARIZONA AIDS FOUNDATION**  
**SEXUAL VIOLENCE PREVENTION & EDUCATION**  
**HEALTH EDUCATION SPECIALIST**  
**JOB DESCRIPTION**

**Scope of Work:** The SVPEP Health Education Specialist works closely with the Program Coordinator to support day-to-day organization and presentation of program activities including comprehensive sexual violence prevention and education. The focus of the project is to prevent and/or reduce sexual violence among youth and young adults, including youth of color, Lesbian, Gay, Bisexual, Transgender and Queer/Questioning (LGBTQ) youth, and straight allied youth in Pima County. This position will frequently work off site at public and charter schools along with other locations throughout the Tucson area. The Health Education Specialist is a part-time, 25 hrs. /wk., non-exempt position. The individual hired must be able to work very flexible hours, including evenings, weekends and some holidays.

**Functional Responsibilities:**

- Keep current on sexual violence and intimate partner violence prevention, harm reduction/risk reduction models, sexual health, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Support planning of program activities along with clear and professional communication with collaborators and service sites.
- Co-facilitate a multi-session prevention curriculum for youth and young adults.
- Effectively educate youth and young adults on sexual violence and foster an environment supportive of sexual violence prevention.
- Provide sexual violence trainings to professionals and community members who work with persons at risk of sexual violence.
- Conducts outreach, material distribution, and recruitment for project activities in the community at venues frequented by the target population.
- Responsible for completing and gathering accurate documentation of all activities and events using proper forms, files, and databases.
- Maintain all paperwork and databases related to client services and presentations.
- Serves as a representative from SAAF for community events and committees as needed.
- Attends all program, agency, and department meetings at SAAF as directed.
- Provide HIV rapid testing (finger-stick) and referral services.
- Work collaboratively within the Prevention and Care Services Department, including but not limited to covering shifts for HIV/HCV testing, Syringe Access, Community Education and/or assisting with unloading food pantry items, program support, etc.
- Supporting AVP in answering the community line during business hours with other team members to provide referrals and resources.
- Performs other duties as assigned.
- Reports to the Sexual Violence Prevention & Education Program Coordinator.

**Minimum Qualifications:**

- Ability to obtain adequate fingerprint clearance through the Arizona Department of Public Safety (paid for by SAAF).

- Ability to interact effectively with youth and young adults from diverse cultural backgrounds.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment.
- Excellent interpersonal, written and verbal communication skills.
- Strong organizational skills.
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider.

**Preferred Qualifications:**

- Bachelor's degree in social services or health-related field or 1 year's work or volunteer direct service delivery experience in the areas of violence, HIV/AIDS, behavioral health, or other social services health-related field.
- Previous work experience with youth and/ or previous experience with group facilitation and curriculum delivery.
- Proficiency with Microsoft Office.
- Experience working with Tucson human service providers.
- Proficiency with database systems.
- Readiness to be trained (if needed) and to then perform phlebotomy-related venipunctures for confirmatory testing.
- Bilingual (English/Spanish).

**Compensation:** Compensation \$15.89 - \$19.47 an hour, DOE; benefits include health, dental, and life insurance; 401(k) with matching, long- and short-term disability insurance.

**To apply:** Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to: Director of HR, Southern Arizona AIDS Foundation, 375 S Euclid Ave., Tucson, AZ 85719, email to [hr@saaf.org](mailto:hr@saaf.org) or visit [www.saaf.org](http://www.saaf.org).

**Affirmative Action:** The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability.

People who use (or used to use) drugs, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.

**Start date:** As soon as possible.