

SOUTHERN ARIZONA AIDS FOUNDATION

LANDSCAPING AND MAINTENANCE TECHNICIAN JOB DESCRIPTION

Scope of Work: The Landscaping and Maintenance Technician performs routine landscaping at properties and assists with routine repairs and maintenance on the apartment units owned by SAAF. The Landscaping and Maintenance Technician is a part-time (25 hours/week), non-exempt position.

Functional Responsibilities:

- Performs general lawn care duties like groundskeeping, and lawn maintenance including mowing, raking, mulching, weeding, fertilizing, edging, and pruning.
- Inspects and performs maintenance on irrigation systems at properties owned by SAAF.
- Assists in renovating units between tenants, including necessary repairs and cleaning. Repairs including but not limited to, painting, rough carpentry and sheet rock repair, electrical and plumbing repair, window and screen repairs, and other duties as assigned.
- Carries a mobile phone to facilitate routine communication and efficient emergency response, when necessary.
- Generates work orders when requested by residents for repairs or maintenance issues.
- Communicates with residents and staff in a respectful, confidential, and professional manner.
- Maintains stock room and landscaping supplies.
- Reports to the Housing Maintenance Coordinator.

Minimum Qualifications:

- Appropriate fingerprint clearance through the Arizona Department of Public Safety (paid for by SAAF).
- Proof of COVID-19 vaccination, with the possibility of applicable and approved exemption accommodation request.
- Experience with a variety of hand tools and maintenance equipment including clippers, chain saws, lawnmowers, blowers, edgers, rakes, and hedge trimmers.
- Experience with maintaining and servicing irrigation systems.
- Residential property maintenance experience and/or experience in specific trades, such as, plumbing, electrical, carpentry, landscaping.
- Ability to lift up to 50 pounds, with or without reasonable accommodation, to include, but not limited to, lifting to/from auto to a cart, dolly, vehicle or shelf: occasional lifting above 50 pounds, to only be done with accommodation, in the form of another person or supportive equipment such as a back brace or dolly.
- Ability to climb 2-story ladders.
- Must have a reliable vehicle, a valid AZ Driver's License, and a driving record that will be supported by our liability insurance provider.
- Good interpersonal skills; sensitivity to cultural and personal diversity.
- Demonstrated ability to work independently.

Preferred Qualifications:

- Experience working in a non-profit environment.
- Pima County Health Department Swimming Pool Operator's Certification (which can be obtained with SAAF's financial support following employment if not already in place).
- HVAC Certified (which can be obtained with SAAF's financial support following employment if not already in place)
- Bilingual English/Spanish.

Compensation: Starting range: \$15.28 to \$18.72 an hour, DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance, 401k retirement plan with matching.

To Apply: Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Director of HR, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ, 85719, or email to hr@saaf.org, or visit www.saaf.org. Open until filled.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

People who use (or used to use) drugs, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.

Start Date: As soon as possible.