

SOUTHERN ARIZONA AIDS FOUNDATION
YOUTH SEXUAL HEALTH COORDINATOR
JOB DESCRIPTION

Scope of Work: The Youth Sexual Health Coordinator coordinates activities for the sexual violence prevention program and the sexual health education program. The Youth Sexual Health Coordinator supervises paid and volunteer staff for the Spectrum program and the SVPEP program. The Spectrum program is a partnership with the UA Southern Institute for Research on Women (SIROW), Devereux and SAAF, that delivers LGBTQ+ affirming and comprehensive sexual health education and is part of a study. The primary purpose of SVPEP is to provide comprehensive sexual violence prevention and education to prevent or reduce sexual violence among youth and young adults, including youth of color, Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) youth, and straight allied youth in Pima County. The Youth Sexual Health Coordinator works with the Youth Services Manager, the SIROW team and the Arizona Department of Health Services (ADHS) to design, implement, and evaluate the SVPEP sexual violence prevention program. The Youth Sexual Health Coordinator is a full-time non-exempt position that requires the ability to work very flexible hours including some evenings, late nights, weekends, and holidays.

Functional Responsibilities:

- Work with the Youth Services Manager to develop, coordinate, and manage collaborative, comprehensive, and culturally competent sexual health education and sexual violence prevention programming for youth of color, LGBTQ youth, and other youth at risk in Pima County.
- Keep current on sexual violence and intimate partner violence prevention, harm reduction/risk reduction models, sexual health, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Hire, supervise, train, and evaluate Spectrum and SVPEP program staff, volunteers, and interns.
- Oversee implementation of curriculum for sexual health education and sexual violence prevention to youth and young adults.
- Develop and maintain collaborations with program partners, schools, and other community-based organizations.
- Maintain regular communication with service sites such as schools and community centers where outreach and curriculum delivery are to take place.
- Oversee the development of social media prevention messaging and ensure consistent community engagement.
- Oversee, develop, and deliver sexual violence prevention trainings for professionals and community members.
- Coordinate sexual violence prevention activities with ADHS and attend all quarterly meetings for the Sexual Violence Prevention and Education Program (SVPEP).
- Coordinate sexual health education activities with SIROW and attend all meetings required for Spectrum.
- Coordinate with community collaborators on the Pima County Youth Violence Prevention Coalition.
- Ensure accurate and complete program data collection and timely reporting for funding sources, community partners, and SAAF.
- Assist Youth Services Manager with the development and monitoring of program budget.
- Oversee timely completion of program goals and objectives along with all other program deliverables.
- Support the LGTBQ+ Department Team in the absence of the Youth Services Manager.
- Attend all program, agency, and department meetings at SAAF, SIROW and ADHS as required.
- Serve as a representative from SAAF for community events and committees.

- Perform other duties as assigned.
- Report to the Youth Services Manager.

Minimum Qualifications:

- Ability to work effectively with lesbian, gay, bisexual, transgender, queer, and questioning youth, youth of color, and their peers.
- Sensitivity to cultural and personal differences in age, ethnicity, gender/gender identity/orientation and lifestyle.
- Excellent verbal and written communication skills.
- Team oriented/collaborative management style.
- Proficiency with Microsoft Office.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Ability to obtain adequate fingerprint clearance through the Arizona Department of Public Safety (Paid for by SAAF).
- Access to reliable transportation, a valid Arizona driver's license and a driving record that will be supported by SAAF's liability insurance provider.
- Proof of COVID-19 vaccination, with the possibility of applicable and approved exemption accommodation request.

Preferred Qualifications:

- Bachelor's degree in social services or health-related field OR 2 years of direct service delivery experience in the areas of sexual violence prevention, sexual health, HIV/AIDS, behavioral health, or other social services health-related field.
- One-year supervisory experience.
- Two years' experience, including supervisory, in prevention programming especially with youth.
- Knowledge and experience in development and implementation of collaborative community prevention projects.
- Bilingual (English/Spanish).
- Experience implementing curricula, designing/conducting educational presentations/workshops.
- Experience in development and implementation of targeted educational media campaigns.

Compensation: \$17.16 - \$21.03 DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance, 401k match.

To Apply: Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Youth Services Manager, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ, 85719, or email to hr@saaf.org, or visit www.saaf.org. Open until filled.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. People who use (or used to use) drugs, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.

Start Date: Winter, 2022.