

**SOUTHERN ARIZONA AIDS FOUNDATION**  
**COUNSELOR**  
**JOB DESCRIPTION**

Scope of Work: The Counselor provides psychosocial support and crisis intervention services to a broad spectrum services. The Counselor position is non-exempt, part-time, 25-25 hours per week, and requires the ability to work very flexible hours including some evenings, late nights, weekends, and holidays.

**Functional Responsibilities:**

- Provide clients with individualized psycho-social support services.
  - Complete comprehensive assessment to determine client's psychosocial status and counseling needs.
  - Establish goals, intervention techniques, and intervention plans in partnership with client based on assessment of client.
  - Provide clients with individualized psycho-social support services.
  - Provide crisis intervention services to clients including follow up care and support after crises.
  - Provide substance use support and counseling services with clients who have substance use issues through the ongoing process of relapse and recovery.
  - Facilitate or assist in the facilitation and planning of support group
- Utilize evidenced-based counseling models that align with a trauma-informed and harm-reduction service delivery framework.
- Collaborate with SAAFHealth's clinical staff and medical care providers, and community behavioral health providers to support the client's counseling goals.
- Attend and participate in team meetings with medical providers and community service providers to secure appropriate, quality services for agency clients.
- Build rapport and work with clients of diverse ages, cultural/ethnic backgrounds, including young adults, older adults, LGBTQ persons, and refugees.
- Deliver services to clients with warmth, empathy, and acceptance.
- Maintain timely and accurate documentation of all client contact.
- Serve as member of SAAF Clinical and Prevention Services Department.
- Attend agency staff meetings.
- Comply with SAAF employment and quality assurance policies and procedures.
- Perform other tasks as assigned.
- Reports to the Manager of Psychosocial Support Services.

**Minimum Qualifications:**

- Master's degree in social work or counseling related field from an accredited university.

- Minimum 2 years of experience in providing services to persons with mental health concerns, persons with a history of trauma, persons experiencing domestic violence, or persons experiencing homelessness.
- Level One Fingerprint Clearance Card with no restrictions or ability to obtain one through the Arizona Department of Public Safety (paid for by SAAF).
- Proof of COVID-19 vaccination, with the possibility of applicable and approved exemption accommodation request.
- Must have a reliable vehicle, valid Arizona Driver's License, and a driving record that will be supported by our liability insurance provider.

**Preferred Qualifications:**

- Three years of experience working with persons with mental health concerns, persons with mood disorders, persons with substance use disorders, persons with a history of trauma, persons experiencing domestic violence, or persons experiencing homelessness.
- Knowledge of supportive housing programs and issues related to homelessness.
- Experience working with local public behavioral health system and service providers.
- Effective oral and written communication skills.
- Proficiency with database systems.
- Strong organizational skills.
- Capable of problem solving and working independently.
- Excellent interpersonal skills, sensitivity to cultural and personal diversity.
- Bilingual (English/Spanish).
- Experience documenting in electronic health record systems.

**Compensation:** Starting range of \$41,643 - \$51,012, DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance.

**To apply:** Submit letter of interest and a resume with dates of employment, to the Director of People and Culture, Southern Arizona AIDS Foundation, 375 S Euclid Ave., Tucson, AZ 85719, email to [hr@saaf.org](mailto:hr@saaf.org) or visit [www.saaf.org](http://www.saaf.org).

**Affirmative Action:** The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability.

People who use (or used to use) drugs, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.

