

SOUTHERN ARIZONA AIDS FOUNDATION
SENIOR HEALTH EDUCATION & TESTING SPECIALIST
JOB DESCRIPTION

Scope of Work: The Senior Health Education & Testing Specialist works on SAAF's Early Intervention Services. These programs serve at-risk individuals who participate in the behavioral health system Pinal County and individuals in Pima County who are interested in HIV Rapid Testing, Education, Outreach, PrEP navigation. The SHE&TS will provide HIV rapid testing, confirmatory testing, Education, Outreach, PrEP Navigation, and linkage to care services.

This is a full-time, forty (40) hours per week, non-exempt position. This position requires travel to Pinal County and the ability to work extremely flexible hours including evenings, weekends and some holidays.

Functional Responsibilities:

- Provides HIV/Hepatitis C rapid testing (finger-stick) and referral services.
- Provides HIV confirmatory testing (venipuncture), referral to services, and linkage to care.
- Provide linkage to care activities for participants who test HIV positive, in particular connecting them with medical care.
- Coordination of linkage services with SAAF's Linkage Liaison. Serve as a liaison with collaborating organizations.
- Coordinate scheduling of HIV testing and education activities.
- Conducts outreach and recruitment in the community, as well as health education workshops and groups (HIV, and Harm Reduction, etc.) for participants
- Keeps current on HIV/AIDS, viral hepatitis, harm reduction/risk reduction models, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Assists in the development, delivery and tracking of targeted risk reduction social marketing and/or social media posts/campaigns.
- Gather and maintain accurate documentation of all activities and events using proper forms, files and databases.
- Maintain supply inventory and work with Harm Reduction & Testing Manager to order supplies as needed.
- Coordinates all program activities in collaboration with the Harm Reduction & Testing Manager.
- Maintain all paperwork including testing files, forms, and databases.
- Work with Harm Reduction & Testing Manager to coordinate regional travel arrangements and maintain accurate and up-to-date schedule for program travel.
- Collect program data, assist with monthly reports and submit them in a timely manner to the Harm Reduction & Testing Manager
- Attend specialized skill-building trainings.
- Participate in agency events and attend program and agency meetings, and training as deemed appropriate/necessary.
- Work collaboratively within the Prevention and Care Services Departments, including but not limited to covering shifts for HIV/HCV testing, Syringe Access, Community Education, and/or assisting with unloading food pantry items, programmatic support, etc.
- Performs other duties as assigned.
- Reports to the Harm Reduction & Testing Manager.

Minimum Qualifications:

- Bachelor's degree in social services or health-related field or 2 years' work experience in sexual health, HIV/AIDS prevention, substance abuse prevention, risk reduction/harm reduction techniques and/or other health-related issues.
- Demonstrate a comprehension and appreciation of diverse and complex cultures.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Readiness to be trained (if needed) and to then perform required phlebotomy-related venipunctures for confirmatory testing. Ability to work independently.
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment.
- Must be comfortable in a variety of community settings (including gay bars & rural communities).
- Excellent interpersonal, written and verbal communication skills.
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider.
- Proof of COVID-19 vaccination, with the possibility of applicable and approved exemption accommodation request.

Preferred Qualifications:

- Bilingual (English/Spanish).
- Phlebotomy trained (SAAF will provide training if not already).
- Experience working with adults and/or youth with a history of substance use.
- Teaching/group facilitation skills.
- Responsible, dependable, energetic self-starter.
- Computer literate, especially familiarity with Microsoft Office software.

Compensation: Starting wage of \$16.89-20.47 per hour DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance.

To apply: Submit letter of interest, and resume with dates of employment to the Director of People and Culture, Southern Arizona AIDS Foundation, 375 S Euclid Ave., Tucson, AZ 85719, email to hr@saaf.org or visit www.saaf.org.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate based on race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

People who use (or previously use) substances, current or former sex workers, people of color, women, members of the LGBTQIA communities, those who have experienced housing insecurity, people who have received harm reduction services, and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.